

Sub: Acceptance of Promotion to the post of _____

In pursuance of the Regional Office Order No. _____
dated: _____, I submit that I unconditionally accept & join the regular
promotion to the post of _____ w.e.f _____ at ordered
place of posting _____.

(Signature of the Official)

Name:- _____

Date:- _____

Place of Posting:- _____

Sub: Non-acceptance of Promotion to the post of _____

In pursuance of the Regional Office Order No. _____
dated: _____, I submit that I am not able to accept the regular
promotion to the post of _____ as ordered.

(Signature of the Official)

Name:- _____

Date:- _____

Place of posting:- _____