



कर्मचारी राज्य बीमा निगम

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क.रा.बी.नि. आयुर्विज्ञान महाविद्यालय और अस्पताल अँधेरी
सेंट्रल रोड, एम.आई.डी.सी., अँधेरी(पर्व), मुम्बई -400093

ESIC MEDICAL COLLEGE AND HOSPITAL ANDHERI

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No. W/15/2022-CONST

29-01-2026

CIRCULAR

Subject: -Allotment of staff quarters of various categories at ESIC Medical College & Hospital, Andheri (East) Mumbai during the calendar Year-2026.

Applications are invited from interested ESIC Officers/Officials for preparation of priority list for allotment of staff quarters situated at ESIC Medical College & Hospital, Andheri (East) Mumbai during the calendar year 2026. Applicants including of those who had applied earlier but have not been allotted staff quarters, shall apply for the allotment of staff quarter indicating location in Prescribed Form enclosed duly filled through Proper Channel to this office and should reach this office latest by 15.02.2026. Incomplete applications will be rejected without assigning any reason, what so ever. The allotment of the quarters will be made according to the provisions of allotment rules. Applications received after the aforesaid date shall not be entertained except from the officials who join duty in Mumbai on transfer or on fresh appointment. Application should clearly indicate as application for New Allotment or Change of Staff Quarter.

Applicants in respect of R.O Mumbai, SRO Marol, SRO Thane, must submit their applications to their respective Head of the Office before 15.02.2026. After receipt of such applications, the respective competent authority has to forward such applications after due verification and certification of the correctness of the particulars in application forms viz. Date of appointment, Date of birth, Pay, Category etc.

It may please also be noted that in case the applicant refuses to accept the allotment of staff quarter of entitled requested type, applicant will be debarred for another allotment for the period of one year from the date of allotment.

If the applicant is holding a lower type of staff quarter than the eligibility and refuses to accept the allotment of staff quarter of entitled type, the applicant will be debarred for another allotment for the remaining period of the allotment in year 2026. In such situation, while permitting to continue in lower type staff quarter, the license fee will be charged at the rates applicable to such higher type staff quarter for a period of one month.

The entitlement of the Type -I, II, III and IV staff quarter as per 7th pay commission is as under: -

Type- I	Level - 1 (Grade Pay 1800)
Type - II	Level - 2 to 5 (Grade Pay 1900 to 2800)
Type - III	Level - 6 to 8 (Grade Pay 4200 to 4800)
Type - IV	Level – 9 to 10 and above (Grade Pay 5400 and above)

Contents of this circular may be brought to the notice of all the officials including those on leave under acknowledgment

This issues with the approval of Dean.

Dy. Director (Construction)

Encl:- Quarters allotment application

1. All Branch Officers/H.O. Os/ In-charge/ Nodal Office, ESIC Medical College & Hospital, Andheri (East) Mumbai - 93.
2. All Branches/Departments, ESIC Medical College & Hospital, Andheri (East) Mumbai - 93.
3. A.C and R.D, Regional Office, Lower Parel, Mumbai -13.
4. Deputy Director (I/c.), SRO Marol.
5. Deputy Director (I/c), SRO Thane
6. Website.
7. Notice Board.
8. Caretaker, ESIC Medical College & Hospital , Andheri (E) Mumbai - 93.